

## Nanaimo Motocross Association General Meeting Minutes March 4th, 2010

### Welcome and Call Meeting to Order

Dave welcomed everyone and called the meeting to order at 7:10pm.

### Attendance

**In Attendance:** Dave Barnes, Jaye Pugh, Sandra Sherman, Russell Sherman, Linda Sutherland, Harold Youland, Linda Hansen, Tamara Hills, Mike MacDonald, Rob Wolfe, Dan Nikirk, Brian Coburn and Don Sutherland

**Regrets:** Dan Smith and Kelly Rowlett

**Also in attendance:** Clayton Scheiber - CSI Irrigation

### Review Agenda

Dave would like to keep the meeting to order and suggested limited amounts of time for each Director's report as indicated on the Agenda. If discussions become to consuming the directors involved will take topic 'offline' for further discussion and bring solution to next meeting. Let's try and finish meeting by 9 or 9.30 pm

Dave pointed out new business on the agenda. He also noted that we needed to discuss Kelly Rowlett's proposal for site manager be added to the Agenda. Dave would also like to get photos of all the directors.

Kelly Rowlett is away in Hawaii.

### Review and Approve Previous Minutes

Last months minutes were briefly reviewed and approved. Motion to accept adopted by Russ Sherman, 2<sup>nd</sup> Harold Youland.

Dave recommended that we let the Watering Manager deliver his report first.

### Watering Presentation – CSI and Mike MacDonald

Mike introduced Clayton Scheiber to the meeting. Mike says that Clayton has some good ideas to help the club out. Clayton owns an irrigation company and was asked by Kelly Rowlett to give us an estimate for what he thinks it would cost the club to improve the watering system at the Wastelands. The club would like a system that can be operated by one person. Clayton suggested that we could make changes to the sprinkler heads that would reduce water siphoning off and change the piping to reduce the amount needed to carry the water around the track by 35%. CSI could have a quote put together for the Club by next week. Mike and Dan have arranged to meet Clayton at the track on Sunday March 7<sup>th</sup> so that they can give Clayton more information. Clayton also said that he was trying to get sponsorship for as much of the inventory needed to improve the system as he can.

Potential track changes were brought up and how would they affect a CSI planned proposal. Clayton says with the capacity of the tanks up at the track we shouldn't be running out of water. Again Dan and Mike would take Clayton around the track and discuss these issues. It was decided that they would all meet at 10 am Sunday. (7.30pm CSI reps leave)

Dave says that Kelly mentioned that CSI would try and get as much sponsorship for us as they could. Dave says that net result of the meeting with watering manager and CSI will be discussed at the next meeting.

## Presidents Report – Dave Barnes

Dave started his report with a VIMX update. (Dave distributed VIMX meeting minutes to everybody)

- All the tracks are on the same page now
- Sign-up costs are all the same
- Camping costs will be \$10 / night at all the tracks (for those tracks that charge for camping)
- There is going to be a pre-signup the night before each race day from 7-8pm
- Late sign-up penalties were discussed (some NMA directors are not okay with this – Dave will take this feedback to the next VIMX meeting)
- Every racer is required to have a number on their back
- Have to be signed up with local club by May 23<sup>rd</sup> to qualify for awards
- \$1 per rider signup tax to VIMX (included in signup fee)
- Have to ride 7 of 9 races in the spring series to qualify for points. In the fall 6 of 7 races.
- Trophies will be awarded at the discretion of the club. Trophies will be awarded to the top three finishes.

There is continued debate around the number of riders needed to run a class. Decisions on this topic have not been finalized yet, but they are trying to encourage more riders to come out to fill up classes.

- There have been some classes that have been combined and or dropped
- A participation award was suggested

There was discussion around trophies and awards for supermini, the beginners and schoolboy classes. It was felt that beginners deserved a yearend award. The schoolboy class however doesn't need a yearend award. Dave will take the suggestions back to the VIMX

- VIMX has a new logo.

Dave spoke to the ATV club just before the meeting and told them what the NMA executive have decided on their proposal.

- ATV club does not get exclusive use of their track.
- Their track will be a part of a mini track
- There will be a \$1000.00 per event use.

The ATV club wanted to know if they could still use the machinery offered to them by VIU to build the track. Dave said that perhaps Lowell could speak to them because he is going to be building the

mini and barrel tracks. Dave will get Kelly to co-ordinate with the ATV club and Lowell. Dave says that he hopes they take us up on our offer but even if they don't we will be pushing ahead with a mini track.

Dave says that only three people have responded with their budget needs for this year. He would really like everyone to respond so that Jaye can finalize the budget and we can begin to make the necessary decisions to move the club forward. He reminds us that this is not just a paper exercise but encouragement to have the directors look to see what they want to accomplish for the club this year. Dave would like to set a new goal and have everyone get their budget info into him and Jaye by the end of next week. Dave says he knows there are going to be substantial site and water costs this year so get your figures in.

Dave would also like to know if Harold can tell us what income we could expect in from sponsors. For track income, Jaye bases her numbers on last year's race signups and other past track income.

Dan Nikirk wanted to know what was spent on the watering system last year. Jaye said that the club spent \$1100.00

Jaye does mention that although the budget is created on historical information it would be very helpful to have everyone's expected numbers in. Jaye says that for example Rob could get hold of Slegg to see how much fencing will cost, so that we can look at the figure and decide what we can do. The budget is still pending

Dave bought up the NMA logos and the logo stickers 'give away' with memberships. The whole idea behind this is to promote the track and generate excitement. Dave also had samples of t-shirt logos produced by Alan at Ride for us to vote on. Jaye suggested that Dave pass the samples around and everyone just put a number beside the one we like. It was decided that the t-shirts would be black.

Dave just wants to remind everyone that the track, site and water are huge priorities this year. Dave then said that Dan Smith, the current Track Manager, phoned him as he was driving to the meeting to give Dave his resignation. Dan feels as though he is unable to give to the club and track all the attention and time it requires. He has more than a full workload and just not enough time in the day. Dan did say that he would help groom if needed. Dave says he would like to get a track advisory group together. Linda Sutherland says that she heard from a bike dealership that their customers are not keen on buying NMA memberships until something is done about the track. Dan Sutherland wants to know if we can pay someone to groom the track. Brandon Milner was suggested. The track needs 3 or more people that they can call on so that there is always someone available to groom. Dave asks the executive if there is anyone who is willing to step up to take on the role of Track Manager. Mike Cardinal and Lowell Pugh are suggested. Jaye is going to speak to Lowell – the consensus is that Lowell would be great. Jaye says Lowell will take on the job if we can reverse the direction of the track.

Final questions: Rob Wolfe wants to know if we can get anyone out to groom the track soon. (This will be something that hopefully a new track manager will organize)

## **Vice Presidents Report – Kelly Rowlett**

Kelly is away in Hawaii. Jaye apologizes, but she forgot to bring Kelly's email for tonight's meeting.

## **Treasurers Report – Jaye Pugh**

Jaye reviewed the club balance sheet with the executive and other attendees of the meeting. She noted that Duncan Motorsports has paid their portion of the fall series trophies costs. Jaye went over the Income Statement. We are currently showing a loss, but that is because insurance has been paid and we are not generating much income yet. Jaye also reported that we have paid out some fees to Pay Pal already, so people are signing up on line. Other than that, Jaye reports that the financial statements haven't changed much. Jaye says that we should discuss that we have a \$300.00 spending limit so if we expect to spend more than that we have to bring the expense to the table before handing over any money. This can be done by email to the executive, phone call or at the meetings. No arbitrary spending.

Dave also mentioned that if the ATV Club goes through with their plans for a track at the Wastelands we could anticipate extra revenue this year.

## **Secretary's Report – Sandra Sherman**

Sandra has nothing to report at this time.

Dave says that the laptop computer will be used at the track and he will be buying a laser printer for it. And for all related secretarial expenses I should just submit my receipts to Jaye.

## **Directors Reports**

### **Membership Manager – Linda Sutherland**

Linda has dropped off all membership packages with the dealers. Linda has picked up 1 membership from the motorcycle dealerships so far. But, the feeling she is getting from everyone is that people aren't buying memberships because they are unhappy with the track. Dave says he agrees and has been up at the track a few times and sees that it is pretty rough.

Dave says that Simon from Spunky's contacted him and wanted to know what he can sell to first time buyers to qualify for a free membership. Linda says she doesn't know about that but she thought Kelly was dealing with it. Simon is also giving the club a pump and Yamaha generator (\$3600.00 value) for a tax receipt.

Linda wanted to know how we were going to distribute the t-shirts. After some discussion it was thought that it would be best to do that at the first race. We can distribute t-shirts to non-racers on open house day.

Dan and Mike mentioned that the club doesn't need a new pump. Would Simon exchange that for something that the club does need? Harold suggested a pw50 to raffle off.

Linda says that Donna will come and help out on the open house day to show Linda what needs to be done. Sandra will organize race day paperwork. Myrna will be giving standardized forms to clubs. Dave thanks Linda for all the work she has done so far in getting all the membership packages out.

### **Site Manager – Rob Wolfe**

Rob is getting ready for the work party. He has asked Kelly to post on the website a list of things we need. We need posts to put up spectator fencing. He is trying to recycle, but we need to buy chain

link fencing. Rob wants to know who will be up at the work party so he has an idea of what he can get done. Dave asks for a show of hands from the executive. Dan, Mike, Brian, Russ, Sandy, Sam and Linda will be there. Dave thought the Cardinals might be up there. Dave has sent out emails to ask the membership to come out and help. Dan wants to know if there is any chance of getting a small machine up there on Sunday.

Dave suggests that Rob put together a list of what he wants accomplished at the work party and a list of equipment needed, for example rakes, shovels and chain saws. Dave says that there is one thing that was not completed last year and that was one of the concrete toilet pads. Rob mentions that there are bags of concrete in the trailer at the track. This should be put on the list. Rob says that he would like to go through that the trailer and get everything out that is no longer usable. Dave would like this done at one of the work parties.

Linda wants to know if it was Slegg that we had an account with and suggests Rob go there for supplies. Rob wants to know if there are any CMRC requirements for fence construction. Dave says that Kelly walked around the track with Jeff Everenden and made a list of things that might be hazardous. Jaye says that she might have some CMRC info for Rob. Dave says get people assigned to jobs on Sunday for the work party. Dave wants someone to bring refreshments up for workers. Sandra will organize that. Dave says that the spectator stands need to have their roofs put back on. Dan Nikirk will be bringing his welding truck up. Mike says he will bring a chainsaw. Rob wanted to use the paint in the trailer but it was noted that the paint is no good anymore. Rob also noted that the tower signup doors have been pried on a bit. Dave would like the booths to be power washed.

Don says that it was suggested last year, by Andy, that the NMA purchase a utility trailer so that they can put all the track equipment into it. Harold says he will speak to RTR trailers to see what price they can come up with. Dave says that spending \$2000 - \$3000 on a trailer is not unreasonable. Should we make it a decision to buy one? What are insurance coverage's? Jaye is going to check. Don is going to look into an auction that he might be attending to see if he can come up with a deal on a trailer. We should also speak to the Piccolos they make trailers as well. The club would be looking at a 7x12 single axle enclosed trailer.

### **Watering Manager – Mike MacDonald (with Dan Nikirk)**

Dan and Mike worked on the track pump yesterday. There is not much to add to what was earlier discussed. So they will meet with CSI on Sunday at the work party. Dave says it would be nice to move away from such a manpowered system. Dan and Mike are working on this. They have installed stations to help hold the hoses; they have also shortened the fire hoses to 50ft so that they are easier to haul.

Dave says that he is beginning to panic, time is short and the first race is coming up on May 2<sup>nd</sup>.

Mike says that he would like to add to his budget a small utility trailer to pull behind his quad. He uses his own trailer currently and this is expensive because he has to bring two vehicles to the track on race day. They need a trailer to help with hauling water hoses and other equipment. A small trailer retails for approximately \$500.00. Jaye says that they have one; she will ask Lowell about it.

Dave says that along with the budget he would also like from Mike a time schedule i.e.: what are we going to accomplish by the first race. As we have only so much time.

## **Promotions Manager – Harold Youland**

Harold has organized for the Q, 91.3fm and the local Duncan radio stations to promote the club events. Harold needs a press release and a script. These radio stations are donating the time. Black Press will also advertise our race dates and open house. Jaye says that the press release was on the laptop that Donna had – Dave now has this computer. He will look at it and get the release to Harold. Gregg's RV are going to give the club \$250.00 this year. Harold expects that the other RV dealers will also donate to the club.

Dave says that Kelly wants to sort out the list of sponsors. Kelly has the time to follow up and talk to all the sponsors. Harold wonders if Kelly will go around and pick up all the prizes, because he doesn't have the time. Dave would like this all put together fairly quickly. Dave says that VIMX will make up the poster for the Island series and any sponsors who have donated more than \$1500 will be on the poster. Harold would like to know who is dealing with the platinum sponsors (the Bike dealerships) Harold also wanted to know which club Saltspring Island falls under. Should not all the clubs have the same membership fees because families are buying memberships at the cheaper clubs like Pt. Alberni. Dave says that is why there are zones and clubs cannot all have the same membership fees. Harold says that VIMX should be looking into this.

Dave says Ride industries will be on the poster because they have helped the club a lot. Kelly needs to follow up with Steve Marshall. Dave did follow up with Andy White of Yamaha and they are prepared to commit to no more than \$2000.00 at this time. Dave says they will go on the poster for \$1500.00 or more.

## **New Business**

### **Race Events**

Linda says that she already has a lot of people in place for race day. Dave says that Myrna will come and help with first race. Linda has Sam organized with compiling and will ask a couple of other people to help.

Dave says that there is a referee course this Saturday, there are six people signed up for it. Richard will do some refereeing this year so will Myrna and Andy.

Kim Brunelle says she will look after flaggers again this year.

Concession – Just Fries are still in. We are looking at a couple of other vendors to come up as well. Perhaps a vendor who offers a breakfast option. Our own concession would require a team of people to run it. Is it worth it especially now that we don't have any double headers?

Dave asks if there is anybody or knows anybody who would like to be the vendor organizer. Linda says she doesn't mind following up with a few of the vendors whom we had last year. Dave says we should be able to handle a breakfast concession on our own. Dave says we still have sometime to talk about this; he just wanted to get it on the table.

### **Non-Race events**

MX schools - Colton is willing to do a school this year. Dusty Klatt is prepared to do another school and he put on a really good one last year. Ryan Saunders is also a possibility. Harold suggests we do the motocross camp in the summer with 5 guys there teaching the kids. Harold says every parent pays big money for hockey or baseball camps why not a motocross camp. Dave says we need to start

lining this up. Harold says he will follow up with the trainers. Dave wants to include Colton because he is a local rider. Dave says he would like to see different skill level clinics, maybe a suspension or mechanics clinic. Sandra suggests Ross and Nick as teachers as well.

### **Open House**

We don't have much time to get this on track – we need to get it going on. Dan suggests we do an open house on the Saturday before race day. It will be a good idea to have the Open House on Saturday May 1<sup>st</sup>. It will help promote a membership drive and encourage new riders. Kelly also talked to a rep at Honda who said that they would be happy to bring out the Honda Ride Program to the open house.

Harold asks if we are going to have any organized practices before race day.

Dave would like to see our local bike shops up at the track. Linda says that she has invited them up to the track in the past and they are not interested. Mile Zero might be the though.

It was decided that the Open House should be free. Jaye will look into CMRC insurance and licensing. Dave says we just need to organize a schedule (bbq. etc) Dave says we need to be better at promotions for the Open house especially if we have the Honda Ride Program available to first timers.

### **Summer Series**

Dave would also like to see Friday Night races in the summer. Fun races. Dan and Don are not interested, but Dave says we still have to water and groom the track through the summer and he would like to tie the summer fun series up with that. Dave would like to get some dates on the schedule. Dave really feels that we need to step up and keep the membership happy. Dave says that we will discuss this next meeting.

### **Site Resident**

Dave wants to know what we think of Kelly spending the summer at the track. It would be good for the track as far as security and day pass collection goes. Dave thinks this would be a good idea and wants to know what the executive thinks.

Last month Dave had received letters from parties involved in an issue of membership and day pass collection at the track. The issues have been addressed and it was agreed that having a site resident will really be helpful in the collection of day pass monies and the selling of memberships. It will also help reduce any potential vandalism up at the track.

### **Action Items**

<b>Date</b>	<b>Action</b>	<b>Assigned To</b>	<b>Status</b>	<b>Notes</b>
03/04/2010	Will get back to the ATV club after further investigation into impact on NMA	Dave Barnes	Open	Dave spoke to the ATV club and told them NMA's answer to their proposal – Kelly will continue to co-ordinate with them.
03/04/2010	Review Sponsorship package and provide comments for Harold	Dave Barnes	Closed	Sponsorship packages presented to executive and

Date	Action	Assigned To	Status	Notes
				accepted.
03/04/2010	The gate needs to be repaired		Closed	Gate alignment was repaired.
03/04/2010	Send sponsorship package to Andy White of Yamaha and follow up	Dave Barnes	Open	Dave has followed up with Andy and Yamaha are able to commit to \$2000.00. Andy declined VIMX support for the Island Poster but said he would get back to us for NMA support. Dave will follow-up again for NMA support.
03/04/2010	Send invoice to Duncan Motorsports for trophies	Jaye Pugh	Closed	Monies collected from DMS.
03/04/2010	Go to VI Honda with Sponsorship Package	Kelly Rowlett	Open	Pending – Kelly to follow-up.
03/04/2010	Signing authority to be updated at bank	Dave and Kelly	Closed	Not discussed. Completed by Dave and Kelly.
03/04/2010	Follow up with Rob Wolfe – site manager	Dave and Kelly	Open	Kelly will try to talk with Rob about availability and ability to fill role.
03/04/2010	Send email to membership to ask for track changes input	Dave Barnes	Closed	Done.
03/04/2010	Speak to Lowell about accepting position of Track Manager	Jaye Pugh	Open	Lowell had accepted the position – executive will vote to accept Lowell at the next meeting
03/04/2010	Speak to Lowell about providing plan for barrel track	Jaye Pugh	Open	Lowell is going to put in a barrel track.
03/04/2010	Put together advertising package for Harold	Dave and Sandra	Open	Still pending.
03/04/2010	Look into finding 2 or 3 equipment sponsors so that there is always a machine available for grooming	Dan Smith	Closed	Dan Smith has resigned. Lowell will arrange equipment support.
03/04/2010	Work parties scheduled	Rob Wolfe	Closed	March 13 <sup>th</sup>
03/04/2010	Directors are to have budget requirements into Dave and Jaye	Executive	Open	Still waiting for input from Directors.
03/04/2010	Logo stickers and t-shirts to be ordered	Jaye Pugh	Open	Logo stickers done t-shirts to be ordered as soon as possible.

## Work party list

- Look at placement of water tanks and potential safety hazard they present to riders
- Change Honda signs to read VI Honda

## Next Meeting

Next meeting will be held at Duncan Brewpub, April 8th at 7.00pm

Meeting adjourned 9.40pm