

Nanaimo Motocross Association
General Meeting Minutes
June 8th, 2010



Attendance

In Attendance: Dave Barnes, Jaye Pugh, Harold Youland, Mike MacDonald, Kelly Rowlett and Linda Sutherland

Regrets: Sandra Sherman, Andrew Belin

Welcome and Call Meeting to Order

Meeting is called to order at 7:20 pm

Review Agenda

Agenda was reviewed and several new business items were added:

- Use of sponsors quad
- On-site manager (Kelly)
- Round 8 discussion
- Event planning for summer
- Dirt that was dumped at the track
- Work party
- Promotions planning
- Track schedule for executives
- Banquet
- Small wheel and barrel track

Review and Approve Previous Minutes

- Not everyone has had an opportunity to review the minutes from the last meeting
- Kelly was okay with the original draft of the minutes
- Dave has reviewed and added a few action items to the minutes
- Harold makes motion to tentatively approve minutes if no-one on the executive responds with any changes in the next day or two. Linda 2nd

Presidents Report – Dave Barnes

Dave says he is happy that the last race went well. He then moves onto his VIMX notes; It was discussed at the meeting that riders must be a member of their home track before May 23rd in order to get series points and trophies at the end of the year Banquet. Jaye noted that in the past Myrna Hansen has used track membership lists to determine whether or not a rider was entitled to get their trophy. Dave says that at the VIMX meeting they discussed whether or not this May 23rd date and

points cutoff was communicated to riders properly. They also discussed whether or not the date for the points cutoff should be changed to sign-up by first race. This might help club memberships. Perhaps at the first race there could be a rep from each club to handle membership purchases. This will be added to the next VIMX meeting agenda.

The Banquet was also discussed at the VIMX meeting and a decision about venue and location hasn't been decided yet, although it will probably be in Nanaimo. VIMX will form small banquet committee with a rep from each club so that the bulk of the work in organizing a banquet doesn't fall on the shoulders of one club. Jaye notes that the clubs shouldn't incur any costs in hosting the banquet this year.

Linda Sutherland expressed a concern that not all classes get trophies at the end of the year. Dan noted that the VIMX are trying to keep costs down and that includes trophies presented to some, not all classes. But consensus at our meeting is that if the class is on the race order, there should be a trophy at the end of the year.

Dan Nikirk hopes that the Banquet is held at somewhere better than the local hall this year. His opinion is noted.

Harold Youland says his wife Jen is interested in being the rep from the NMA on the Banquet committee.

Vice-Presidents Report – Kelly Rowlett

Kelly says that he had a chat with Dale at Honda Canada and VI Honda. They have offered to donate a pump or a generator to the club. Dave says that a 2000 watt generator would be great. Kelly asks what we need or could we not just raffle off whatever is donated? Jaye says a pressure washer would be great. Kelly will be going back tomorrow to speak to them.

Kelly says that all is well at the track at this time, although he would really like to see more of the executive up at the track on the weekends. He thinks this would benefit the club and the membership.

Secretary's Report – Sandra Sherman

- Absent

Treasurers Report – Jaye Pugh

Jaye reports that the club did incur some unexpected costs over the last race weekend at the Wastelands as a result of the cancelled practice (due to weather) on Saturday. First Aid cost \$300 and so did the flaggers for a total loss of \$600 on Saturday. Race day highlights include

- 189 sign-ups (\$ 4,791)
- Gate collected \$1,020 (although this is still down from last years races)
- We need someone on the gate Friday through Sunday and have a sticker on the vehicles and make sure everyone wears there wrist bands
- Dave notes that if we were able to hold the practice day we would have made money
- PA costs were higher than expected
- Maybe we could get away with fewer portable toilets

- Jaye notes that Bruce Donaldson is willing to put a cement pad for a permanent outhouse at the track. Which we could fence around and give members a key for its gate.

Jaye hands out financial reports for review. She notes that revenue is down from last year. Hosting the BC's was a good money earner in the past and memberships are down. Harold feels that the tracks condition has contributed to people not buying memberships. Jaye thinks our current number of memberships is at 184 with approximately 35 on-line. The clubs total expenses have also increased and to date we have lost \$15,000. This time last year we were up \$3,100.00. Dan Nikirk requested to know what the club has in the bank – Jaye responds with \$9,944. She also reiterated how concerned she is that we no longer have the security of the GIC and wants to put money back into it as soon as the club can afford to. Kelly wants to know if Jaye is asking for a motion to put money back into a GIC. Not at this time.

Jaye notes that riding schools are good for the club because they pay for track grooming. Dave also wants it noted that he did get an email from the rock concert promoters to see whether our property was available to host another event at the track – this could mean some more income. He is waiting for a proposal from the event co-coordinators.

Jaye would also like to finalize the budget. She has been operating on figures that she has taken from last year because the executive have still not submitted any projected costs for the club projects they might still be overseeing. Dave says that he and Jaye will finalize the budget.

Directors Reports

Membership Manager – Linda Sutherland

Linda says that she picked up the revenue from 10 day passes and two new memberships from Duncan Motorsports. Jaye says that Kelly has also collected \$75 in day passes since he has been up at the track. She notes that Kelly should make the club money while resident at the track. Kelly says that he has already collected enough to cover his first month's rent and he has only been up at the Wastelands for 2 weeks.

Linda says that the club still has 100 t-shirts left and asks how we are going to distribute them to members who do not have theirs yet. Dave says that we could give them to Kelly to distribute up at the track.

Kelly thanks Linda very much for helping him make the Help A Wish kid happy when he came up to the track for his visit. Linda helped gather up some riders to go down and shake his hand and say hi. Dave says we should put this on the website because it is good PR. Kelly says he is waiting for a release letter from the boys guardians so that the club can use his name on the website.

On-Site Manager – Kelly Rowlett

Kelly will be staying up at the track for the next three months in the Sims trailer. The rent on the trailer will be \$600 in total. Kelly says that he has already acquired a \$500 sponsorship from Pacific Steel (the paperwork is just being finalized) since he has been present at the track. He has also collected 3 day passes. He has been getting riders to sign a list so that he can keep track of numbers. Kelly says that he is also does maintenance around the track. However, Jaye noted that two people had to get hold her today so they could ride up at the track because Kelly wasn't available. Dave suggests that Kelly's cell # be posted on the website so people can get hold of him to let them into

the track to ride on a day pass. Kelly says that will be ok. Dave is going to put Kelly's cell # under the Day Pass notice on the website.

Kelly said that not having a permanent toilet up at the track is an issue. Dave wants to know what it would cost to buy a toilet. Jaye said that she will phone EBL.

Kelly noted that the main gate has been left open by riders while he is at the track. Dave says that Kelly should have the warning letter to hand out. (note that the secretary sent a draft of a warning letter to both Dave and Kelly some-time ago). Don Sutherland says that he doesn't shut the gate when he and his family are riding because he thinks it's a safety issue. If the gate is locked, how would an emergency vehicle get in if it was needed? It was noted that the gate should at least be pulled closed, not necessarily locked, when we are riding up at the track to prevent non-members and quad riders coming in.

Kelly also mentioned that his firewood was used by someone else camping at the track. He also said that there have been complaints about some of the camp sites at the track with gravel being moved around. Dave stopped the conversation with a note that he did not want things to get personal.

Track Manager – Andrew Belin

- Not present

Promotions Manager – Harold Youland

Harold is still interested in trying to draw more Pros to Nanaimo's races. He says that he would like 8-10 Pros. Don says that we could advertise our purse at the Kamloops BC's. Dan Nikirk says it will be hard to get the Pros interested. Dave agrees it's a good idea but, thinks that we will need a purse of at least \$2,000-\$3,000 and wants to know what Harold is willing to put up. Harold says some but not all – he would like to find some other sponsors.

Watering Manager – Mike MacDonald

- All is going well with the system
- There is some stuff (adapters, etc.) on order from VI Fire Protection
- Mike is still looking for some more hoses
- He now has information for final invoice for Jaye

Dave says that he had a couple of members ask if the club had an open invoice for the watering system. He responded with an absolutely not – we budgeted \$10,000 and will stay under that figure.

Dave wants to know if Dan and Mike have done anything about putting a water sprinkling bar on the back of the water truck yet. (Jaye has a contact at Island? Rick Mayer 250-758-0185). Dave would like to see if something can be done about this over the summer. Dan indicated reluctance about this – he doesn't see the need. But, the bar might make the water truck more useful up at the track.

Dave also wanted to know if there were going to be any stanchions put by the start gate and if at the same time drainage could be dug to keep the mud from clogging the start gates. Mike responded by saying that yes, stanchions were going to be put down by the start gate and that the ditches could be tied in when they install them.

Jaye, Kelly and Dan think it would be a good idea to grow clover or do some hydro-seeding along the banks to help stop mud runoff. Kelly says that the University is prepared to donate shrubs to help prevent run-off at the Wastelands.

New Business

Mile Zero Quads

- We had an issue getting them back on time. Mile Zero was close on the Monday and Tuesday following the race and Kelly had expected to be able to return the quad on the Tuesday.
- Dave got an email from Matt which expressed concern of the late rerun of the quad.
- Jaye says that whoever picks the quad up should be responsible for its return. Arrangements should be made ahead of time.
- Whoever is assigned the quad should have the keys on them at all times and monitor who use it.
- The quad MUST be returned well cleaned and full of fuel.

Round 8 Reviews

- Linda reports that things went well in the tower – there were less people in the tower which was much better.
- Dave is going to speak to Myrna about the Kawasaki point's bonus – it needs to be better organized. Linda says that the riders are actually responsible for having their point's totals. Once Dave has spoken to Myrna, he will put something on the website to better explain the Kawi point's bonus system.
- Equipment use and return needs to be better organized for the next race.
- Kelly says that he was left with a lot of work to do after race day. He would like much more help next time.
- Dave said that Richard (the ref) was happy with how the race day went.

Dirt Dumping

Dave says that we have had another dirt incident. Ken Clark spoke to Dave, Andrew and Kelly about some dirt he wanted to dump up at the track. Dave spoke to Ken on Sunday, who said that he had some fantastic organic dirt that would really work well on the track. Dave said that sounded interesting and would he please give him his number and Dave would speak to Andrew and Kelly so they can go and look at the dirt first. Dave told Ken that we have had dirt issues in the past and didn't want to repeat the problem. However, Ken went ahead and dumped 20ish truck loads of dirt at the track anyway. When Dave phoned Ken and asked what he was doing, Ken responded with "it's easier to beg forgiveness than ask for permission". Dave is leaving it to Andrew to see if we can use this dirt or not. Dave suggested that we might try some dirt worked into a section of the track to see if it will help. Dan says that he has a dump truck that the club could use, however it would have to be at this convenience. Dave will let Andrew know.

Work Party

Dave says that Kelly wants to get a work party organized – we will talk about this when we get to Summer Events.

Summer Events

Dave would like to be specific about what we want to do for the summer and put down our plans on the calendar.

Do we want to do any race schools? Harold suggests we run a 3 day camp. Jaye notes that MX schools are a good way to raise money and get the track groomed at the same time. Linda suggests we try to do something on the second weekend of August. The water tanks and ponds are full at the moment. Dave wonders if there would really be enough interest in a 3 day camp. Harold suggests we have Pro camp like the one run by Todd Chimleck. Dave will speak to the Macleans to see if he can get Todd's number to pass onto Harold.

Dave would like to have a few watered and groomed practice days. Jaye, Dan and Don are not keen on doing that. Kelly says that he has been speaking to members up at the track he thinks the membership is willing to pay \$20 for a groomed and watered practice days. Jaye says it costs the club too much money to water and groom it. Dave thinks that schools are the way to go. Dave will look at the calendar and get back to Executive with some tentative dates and instructors.

Promotions Planning

Dave says that we are not very good at promoting our events. Harold thinks that the weather has not helped. Dave wants to know what happened to our 2 for 1 promotion targeting school kids. It was decided that we didn't have enough time to get into the schools to distribute the coupons before that last race day. Dave thinks that we really need to make more effort next time to get these coupons out to the schools before in time for the next race. Harold says that we had a really good turn out to the double header BC's weekend the NMA hosted last year. He thinks we need to try and secure the bigger events on the race calendar, including the Western Championships held at Raymond.

Dave says that he will talk to Tourism Nanaimo and Vancouver Island to see if we can get any help promoting the track and its races – including getting on their website and calendar of events.

Kelly will check into promoting our events through school fundraisers. Dave thinks the community kids are the key.

Harold says that if we submit a resume to the VI Brewery, they will sponsor our races.

Executive Track Schedule

Dave and Kelly think that the Executive should make a better effort at getting up to the track on the weekends. This shouldn't all be up to Kelly; we should take turns making the rounds at the track. This would be good for the club as a whole. It would show the membership that we want to promote and care for the club. Dave wants to know if anyone is willing to put together a schedule. Linda and Harold are not keen on the idea of a schedule. Dave says that he is going to personally make a greater effort to get up to the track on weekends. And he hopes the rest of us make a commitment to do so too.

Banquet

Already discussed earlier.

Small Wheel and Barrel Track

- We need to fix up track in bottom left hand corner of property

- Dave says that next time a machine is up at the track we should take advantage of that and tidy up barrel track and get Andrew to form a small wheel track

Review of Action Items

Date	Action	Assigned To	Status	Notes
03/04/2010	Speak to Lowell about providing plan for barrel track	Jaye, Dave	Open	Lowell is going to put in a barrel track. Discuss further with Andrew.
5/18/2010	Verify sponsor list and determine who has and needs signs	Harold, Kelly	Open	
5/18/2010	Get more dirt on the track in various places especially where shallow and shale is showing through. Arrange truck and equipment.	Andrew, Jaye	Open	
5/18/2010	Follow-up with Chris at Kawasaki about signage	Kelly	Open	
5/18/2010	Kelly and Jaye will enquire about any government grants for the club	Kelly, Jaye	Closed	To be done reviewed next year
5/18/2010	Revisit potential sponsors	Kelly	Open	
5/18/2010	Create generic warning enforcement form/letter to be used for people riding without day passes and members that bring friends without day passes	Sandy	Open	
5/18/2010	Pro purse for Fall Series?	Harold	Open	
5/18/2010	Membership and day pass sales at Brannen lake	Kelly	Open	
5/18/2010	Day pass payment and purchase online	Dave	On Hold	Not available yet with the website solution but may be in the near future.
5/18/2010	Investigate attaching watering bar/nozzles onto back of water truck	Mike/Dan	Open	
5/18/2010	Mike to wrap-up watering system work including paperwork, supply returns and invoice	Mike	Open	
5/18/2010	Formal letter to ATV Club to say we are not interested in their proposal	Dave	Open	
5/18/2010	Follow-up on government funding for the club	Kelly	Open	

Issue Tracking

Date	Issue	Raised By	Assigned To	Status	Notes
5/18/2010	Watering system full costs still not clear	Jaye, Dave	Mike	Active	Mike to wrap-up watering system paperwork and supply returns and provide final numbers and invoice
5/18/2010	Too much money being lost on gate entry to races	Dave, Jaye	Jaye	Active	Before next race determine a solution – perhaps a gate person on Friday night, Saturday and Sunday
5/18/2010	The club and events are not getting enough promotion to draw in spectators and new members	Dave	Harold	Active	Come up with some ideas and a plan for the summer and fall

Decisions

Motion	By	Seconded	Status
May minutes tentatively approved (assuming no further feedback in next couple of days)	Harold	Linda	Approved