

Nanaimo Motocross Association General Meeting Minutes April 14th, 2010

Attendance

In Attendance: Dave Barnes, Jaye Pugh, Sandra Sherman, Russell Sherman, Harold Youland, Linda Hansen, Tamara Hills, Mike MacDonald, Brian Coburn and Kelly Rowlett

Regrets: Linda Sutherland and Rob Wolfe

Dave's main priority tonight is the organization of the Open House and Round 5 of the Spring Series at the Wastelands on May 1st and 2nd

Work Party to do list

- Track
- Watering system – hoses, sprinklers, pumps
- Fencing – berms, between step up and start
- Hay bails – possibly need 300 (Jaye and Brian are both going to look into this)
- Start gate
- Hay bail covers
- Grandstands – wash, paint
- Grade roads, parking, camping sites (Jaye)
- Scrap bin
- Garbage removal
- Banners
- Flag booths – power wash, pads or pallets
- Tower window
- PA system – rental, speaker placement, FM transmitter

Dave has continued to keep in touch with Andy from Yamaha. He will be getting back to Dave within the week.

As time is so short, painting the grandstands is not a priority – fencing is. Start gate needs cleaning and servicing.

Kelly mentioned that he could get some strong pallets to place the flaggers booths on until we can make concrete pads for them.

The window that looks from the tower onto the track needs to be repaired so that it stays open.

Trophy stand – Andy has taken the one that he made last year.

Cordless mic for trophy presentations – PA console can be rented from Long and Macquade.

Welcome and Call Meeting to Order

After some latecomers arrive – meeting is called to order at 7.20 pm

New business items to be covered at this meeting:

- Open House
- Race Day

Presidents Report – Dave Barnes

Dave started his report with a query about Lowell. Jaye noted that Lowell is happy to be track manager without the official title. He doesn't want to have to attend the meetings, but Jaye will present any reports for him.

Dave's report continues with updates to the following:

- The website has been updated
- Event calendar is on the website
- Will mail our event calendar to other sites that host event calendars
- Event posters are ready to take and post up where we can
- Stickers are ready

VIMX report:

- There were no NMA representatives at the last VIMX meeting
- BC's format for points has not been worked out yet
- Mechanics of the North, South shoot-out not worked out yet – this was Mark Ellis' idea, he was supposed to be at the meeting to talk about it.
- It was decided that there would be free camping at all the tracks for regional races (Dave wasn't to happy about this but wasn't at the meeting to say so) The NMA made \$400.00 from campers last year. This could be revisited at the next VIMX meeting if need be.

Dave wants to review sponsors. Harold and Kelly are going to clean up the list by determining who still sponsors the NMA and remove from the list, names that are no longer associated with the club. Harold says there are two new signs to be put up at the track. Mile Zero also needs to have a sign put up, as does Ride, Spunky's, Blackstone and Canadian Tree Service. Harold's printing sponsor will make the signs if the sponsor's get PDF files of their logos to Harold. VI Honda is interested in doing something for the club. Kelly will be following up with them. Kelly will follow up with Chris at Kawasaki about signage for their sponsorship.

Dave wants to know if we have any sponsors that actually give the club cash. Harold said that he collected \$500.00 from Canadian Tree Services. Almost all the other sponsors provide services rather than cash to the club. Dave has spoken to Doug at Mile Zero to see if Suzuki will give the club anything.

FYI – Port McNeill had 177 sign-ups on Saturday, 169 on Sunday. CR had 173 sign-ups

Dave has the sign-up stats if anyone is interested.

Dave finishes his report by asking if Kelly had anything further to add to his proposal to be site manager during the summer months. Kelly responds in his report.

Vice Presidents Report – Kelly Rowlett

Kelly reports that Rob Wolfe – Site Manager – has broken his shoulder and will not be able to fulfill his role presently. Kelly will take over the job until Rob is able to return. Kelly spends a lot of time up at the track and would like to stay on site during the summer. Everyone on the executive is in favor of this. Kelly is looking at June 1st when he will move up to the track. There will be some expenses to be covered by the club, but they will be minimal. Dave would like to have an idea what those expenses are likely to be, so we can pass this by the exec at the next meeting. Kelly is still pursuing an option for accommodations up at the site. Kelly notes that he is not looking to be paid. Kelly noted that sponsors like the idea of someone being at the track full time.

Kelly's report on sponsors:

- Spunky's is donating a generator to the club (Simon would like a receipt for the generator)
- Harbour City really wants to help out – Kelly is looking into how they can help without our expecting to much money from them as they are still recovering from a financial slow down
- Kelly has spoken to 70 potential sponsors whom he will revisit over the next few weeks.
- Kelly will look into help from the sponsors for the Open House, which they all seem to feel positively about.

Kelly has been working around the track and notes that there is a lot to do.

Treasurers Report – Jaye Pugh

(Dave notes that we have been busy draining the bank account on t-shirts, stickers and the watering system. This, before the club has had an opportunity to bring much money in.)

Jaye is concerned about how much we have spent and how close we are to maybe having to look at withdrawing from the trust fund. The club was in a much better financial position this time last year. Jaye is giving a word of caution – the club needs to stay on budget. There are still expenses that will have to be paid on the watering system. Jaye notes that the club is fortunate to have Milner and Fournier helping out because that has really kept club expenses down. We can anticipate the money coming in with memberships and race day entries. She suggests we all work hard at trying to get sponsors to donate free stuff. Both Dave and Jaye agree that we need to be cautious and encourage volunteers at the track. Jaye notes, memberships are up. On a positive note, we have saved a lot of money on donated equipment costs. We also had almost \$1100.00 worth of lumber donated by Slegg for fencing at the track.

Mike MacDonald has submitted an estimated cost/bill for the watering system to date for \$7500

Jaye notes that we should hold off on the cargo trailer (this was discussed at the last meeting) until we see some money come in. Kelly says he has a van that we can keep the pumps in for the time being. Dave says that Don didn't find a trailer anyway.

Kelly wants to know if there are any grants that we can apply for. Jaye says that we used to get \$1500.00 for hosting the Nationals. Kelly is going to enquire about grants for the club.

Secretary's Report – Sandra Sherman

- I am focusing on and preparing for the Open House and Round 5, making sure that we have all the necessary paperwork for the weekends events
- Press release – Myrna will be doing this, although Dave would like to review it. I will get the release to Dave
- I will have the announcers notes ready, with special mention noted for the platinum, gold and bronze level sponsors
- Everyone must send info to me if they want any sponsors included in the announcers notes
- I will try to organize some radio notes for Harold so that he can get the information to his radio sponsors to promote Open House and race day (the zone and the Q)
- I will contact Kim Emerson about help with the radio script
- Dave says that he will speak to Jeff and ask him for his radio script (Harold is not comfortable with this)

Directors Reports

Membership Manager – Linda Sutherland

Linda is not present

Site Manager – Rob Wolfe

Rob is currently injured and unable to fulfill his role – Kelly has taken over this responsibly.

Promotions Manager – Harold Youland

Harold brought up the membership boundaries and how people are buying cheap memberships at tracks they are not zoned for. He thinks VIMX needs to be better at monitoring this. Harold suggests that all memberships should be the same amount to discourage people who don't buy at their club. Dave is going to follow this up with Myrna. Harold also thinks that the camping fee should be charged, because it encourages people to buy associate memberships. What does this mean for people in Victoria where the track is run as a business and the cost of a membership is twice as much as any other club?

Harold says we need to really to promote the Open House on the radio. He thinks we should try and get a dealer to donate a PW 50 for us to raffle off.

Harold wants to know what we should do for trophies because he hasn't put too much thought in to it so far. It is decided, by all in attendance, that the racing plaques will be the trophies again this year. Harold will also organize participant trophies for the younger riders. Duncan Motorsports gave \$700.00 toward trophies last year. This covered the cost of the vinyl they were printed on. Dave wants Harold to see if he can get some money out of Duncan Motorsports and any other sponsor for the trophies for this year. Kelly will take a trophy to VI Honda and Spunky's to see if he can get some money from them. Harold will speak to Duncan.

Harold suggests that we get some more money for the pros – he is willing to give on behalf of Sterling Motors \$500.00 and advertise that we have a purse for the pros. Harold will follow up on this. Dave reminds Harold that we have less than two weeks to organize this incentive to bring pros to the race.

Watering Manager – Mike MacDonald (with Dan Nikirk)

(Arrived at 8.45pm)

Mike reports:

- All the new piping is in
- 160ft of mains were repaired
- New stanchions will be put in
- They have mapped all the pipes so that we can avoid problems when the track is groomed
- Flag mains on track, especially where there could be a potential problem with grooming
- Would still like to get more forestry fire hoses and put them all around the track in 50ft lengths
- There will be a stanchion every 100ft
- Next week, for two days, Mike is expecting to wrap up the system
- Mike and Dan are working on getting sufficient hoses to make the new system effective
- Dan has looked into the cost of new forestry hoses – we would need 10 cut in half

Linda Hansen says she knows somebody at Harmak who might be able to get forestry hoses for the track – she will let Mike know. Kelly wants to know if the work on the system will be wrapped up for no more than \$10,000. Mike assures him that all the work will be done for under that price. Dave wants to know how many hoses are currently up at the track – Mike responds that there are at least twenty hoses – we need 43 to complete the system. CSI might still help with a sprinkler head donation.

New Business

- VIMX posters are ready – if anyone wants to take some and hang them up that would be great.
- T-shirts – we have them now. Every member of exec will get one and every membership will get one. We will distribute t-shirts at the open house as per membership list. Jaye will be in charge. The plan is to sell some t-shirts too. \$20.00 for one or \$30.00 for two were the prices decided on.
- Stickers – one will be given away with a membership and the rest will be sold for \$2.00 each. The idea is to promote the track and cover the costs assoc. with the stickers
- Executive present were given their NMA t-shirts and stickers
- Work party is very important, Dave thinks that we should phone members to recruit help and send out emails. Harold says that volunteers that come out to work parties need to know exactly what they are doing. Dave and Linda will pick up quads from Mile Zero. Mike can get a bobcat and bring his quad trailer. Kelly will put a list together of what will be needed to do the work up at the track
- Jaye reports on behalf of Lowell about the track: after a walk around the track with Nick Syrotuck, Ross Sherman, Bruce Donaldson and Dave. They came up with a plan to change the track; rhythm section has been changed, s-bend before the bowl, track will extend well beyond plateau and turn back into the center of the track, berms added to several corners, beer garden jump changed. Work will continue on the track improvements up until the race weekend
- Open House: FREE, as much activity as we can, practices and fun races. Ellis will do a suspension clinic as a part of his sponsorship. Dave will confirm with Ellis. Bruce Donaldson will do a Beginners clinic. See if Ross and Nick will provide a school for juniors (Sandra to ask Ross) Dave is going to try and get hold of Dusty. Schools will be before practice i.e.: 9 –

11.00am, practice from 11.00– 3.00pm. It is suggested that we charge \$25.00 per rider that wants to do the schools. Jaye does not want to give everything away. Kelly suggests we do a bottle drive. We are going to do lunchtime BBQ by donation – we will get Sam to look into this. Dave says we need to promote this – Harold says we need to advertise the week before. Look into Chek 6 community calendar

- Can-am has booked the track for mothers day weekend
- Kelly says that if we get 2 for 1 passes made up for schools he will pass them out. Dave asks if Linda will make up the passes again. Jaye will ask Linda
- Prizes – Duncan Motorsports and Mile Zero said that they would donate prizes. Overwaite and Dairy Queen have already given some coupons. Linda Hansen is going to go around and collect what she can.
- Event Planning – fill out who is doing what – see attachment
- Tentative meeting date set for April 27th – in case we need to meet before race day
- Membership enforcement letter – There are too many people riding the track without memberships. It has also been observed that the gate has been left unlocked. Sandra will draft a warning letter to send to people who don't obey the rules of the track. Time to enforce "Lock it or Loose it" Hopefully this will help educate the membership about how important our track is and how easily we could loose it through an insurance claim by a non-member.
- Make up some "Lock it or Loose it" signs to put on the tower
- Dave has made an executive decision to post a notice on mx north to say if you want info on NMA go to the NMA website. The NMA does not regulate or answer posts on mx north
- Kelly is going to look into whether Brannen Lake Camp Ground will sell memberships and day passes. It has been spoken about in the past about the executive rotating weekends at the track to collect day passes and putting the effort in to talking to the membership and overseeing the track. Maybe Brannen Lake can keep \$5.00 of the \$25.00 day pass for administration.
- Day passes are now \$25.00 – Dave will email Linda about change to day pass price on membership form
- Look into day pass purchase and payment online
- Jaye will collect membership or day pass fees from riders who use the track without either, on race day

Review and Approve Previous Minutes

Minutes were reviewed, but not approved. It was decided that some of points made needed to be reworded and then approved at next months meeting.

Meeting adjourned 10.42pm

Action Items

Date	Action	Assigned To	Status	Notes
4/14/2010	Verify sponsor list, provide results to Dave, determine who has and needs signs	Harold, Kelly	Active	
4/14/2010	Put up all sponsor signs	Harold	Active	
4/14/2010	Follow up with VI Honda about club sponsorship	Kelly	Active	
4/14/2010	Follow-up with Chris at Kawasaki about signage	Kelly	Active	
4/14/2010	Kelly and Jaye will enquire about any government grants for the club	Kelly, Jaye	Active	
4/14/2010	Revisit potential sponsors	Kelly	Active	
4/14/2010	Sign up sheets to be printed	Sandra	Done	
4/14/2010	Press release	Sandy	Done	
4/14/2010	Radio and announcer notes	Sandy	Done	
4/14/2010	Follow up on memberships purchased in the wrong zones	Dave	Active	
4/14/2010	Trophies	Harold	Done	
4/14/2010	Follow up on donations of fire hose	Linda H, Russ, Dan	Active	Russ has a few lengths of hose from Saanichton fire hall
4/14/2010	Pro purse	Harold	Active	
4/14/2010	T-shirt distribution to members	Jaye	Active	
4/14/2010	Prize collection	Linda H	Active	
4/14/2010	Membership enforcement letter	Sandy	Done	
4/14/2010	Membership and day pass sales at Brannen lake	Kelly	Active	
4/14/2010	Day pass payment and purchase online	Dave	Active	
4/14/2010				

Issue Tracking

Date	Issue	Raised By	Assigned To	Status	Notes
4/14/2010	Track Manager nomination	Dave		Active	
4/14/2010	Costs associated with on site living	Dave	Kelly	Active	